

# Corporate Officer Exemption Form

NOTE: This form must be completed, signed, and returned to the Idaho Department of Labor in order for the corporate officer listed below to become exempt from reporting his/her wages for state unemployment insurance purposes. Exemption is not valid unless the corporate officer requesting to be exempt signs the form. The form must be received or post-marked on or before March 31st to be effective the current year.

#### THE FOLLOWING MUST BE TRUE FOR THE CORPORATE OFFICER:

## **Private Corporation**

### **Public Corporation**

•	Voluntarily agrees to be exempted from coverage		Is voluntarily elected or voluntarily appointed in accordance with the Articles of Incorporation or the Bylaws of the corporation
•	Is a shareholder	•	Is a shareholder
•	Exercises substantial control in the daily management of the corporation	•	Exercises substantial control in the daily management of the corporation
		•	Whose primary responsibilities do not include the performance of manual labor

NOTE: Refer to Idaho Code §72-1352(A)1.

# **Employer Information**

Unemployment Insurance Account Number (SUTA):					
Federal Employer Identification Number (FEIN):					
Legal Business Name:					
DBA:					
Corporate Officer Information					
Officer's Name:	Officer's SSN:				
Officer's Title:	Officer's Phone:				
Date Exemption to be Effective:	Officer's % of Ownersh	ip:			
Officer's Signature Date	Print Name of Preparer	Preparer's Phone			

ATTENTION: This exemption is only for Idaho unemployment insurance purposes. Therefore, it doesn't apply to FUTA. Employers exempting corporate officers may not be entitled to a credit towards their federal unemployment tax.