

# WESTERN IDAHO EMPLOYEE SERVICES

(www.pes-wies.com)

## EMPLOYEE DATA SHEET

**COMPANY NAME:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Social Security Number:** \_\_\_\_\_

**Date of Birth:** \_\_/\_\_/\_\_ **Emergency Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Veteran:** YES NO **Email Address:** \_\_\_\_\_

**Branch of the Military:** Army Navy Air Force Marines National Guard Reserves/Coast Guard

Active \_\_\_\_\_ Inactive \_\_\_\_\_ Retired \_\_\_\_\_ Discharged \_\_\_\_\_

**Date of Hire:** \_\_\_\_\_

**Salary or Hourly Wage:** \_\_\_\_\_

**Full Time Employee:** \_\_\_\_\_ **Part Time Employee:** \_\_\_\_\_ **Temporary Employee:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**Job Duties:**

\_\_\_\_\_  
\_\_\_\_\_

**Deductions from Pay:** (Loans, benefits, additional taxes, garnishments, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Supervisor's Signature:** \_\_\_\_\_